

803 Monroe Street, Salmon, Idaho 83467 208-756-1505

Applicant: Lemhi County Economic Development Association

803 Monroe Street, Salmon, Id. 83467

Phone: (208) 756-1505 Fax: (208) 756-1506

Email: [director@lceda.net](mailto:director@lceda.net)

Website: [www.lemhiride.com](http://www.lemhiride.com)

Authorized Signer: Alan Howell


Lemhi County Economic Development Association accepts and is willing to comply with the State of Idaho and the Federal Transit Administration's (FTA) and ADA rules, regulations and requirements.

#### Scope of Work:

Lemhi Ride will provide transit service to an established rider base in Salmon, East along Hwy 28 and North and South Hwy 93 for a distance of 10 miles in any direction, including the communities of Carmen and Baker. Lemhi Ride will serve the general public, students, day care, seniors, service agencies and disabled clients and those who book through Medicaid. Transit services will be provided 5 days a week (Monday-Friday) from 7 am to 7 pm. Services include but are not limited to Paratransit, Contracted Services, and Demand Response, with occasional extended hours to a community event.

This funding will allow us to improve the transportation services to fit the needs of our community and others, serving approximately 14,000 rides or 60% of the County's population. Transportation vehicles are ADA capable and have capacity for two wheel chairs

Lemhi Ride currently markets using newspaper, radio, flyers, a website and group presentations. Lemhi Ride offers "punch cards" that have a nominal face value of \$20.00, but can be sold at a discounted price of \$18.00. With increased funding, Lemhi Ride will continue utilizing these methods to create more community awareness and ridership.

Signature:  Alan Howell, LCEDA Chairman

**4. Organization and Staffing:** Describe your qualifications to successfully complete the Scope of Work by providing a detailed response to the following:

Attached are the resumes of the key personnel involved in the operations of the organization, all very talented, capable, and motivated individuals, with significant management expertise and resources.

Tammy Stringham - Executive Director - Lemhi County Economic Development Association

Candace Forshay – Operations Manager – Lemhi Ride

Drivers: Karen Thompson-Clarke, John Rick McFrederick, Barbara Moore, Brooke Monroe, Katy Smith, David Meacham

**5. Scope of Work –**

**5.1** How does your agency ensure minorities and low-income populations have access to your service?

Lemhi Ride is a demand-response service, and as such, is available to anyone within the community regardless of economic status or minority status. Lemhi Ride has conducted research into potential demand from numerous populations using TCRP Report 161 and data from the US Census, and American Community Survey, and direct survey of numerous local agencies that have been identified as local demand drivers. Salmon is a rural community with a population of 3,027 (2013). Of that population, 783 persons live in a household below the poverty level. (25.86%) In addition, we found that 261 persons live in a household that does not own a vehicle. (14% of all households) In total, Salmon has 1,044 persons living below the poverty level and 202 households that do not own a vehicle. More than ensuring access to our services, Lemhi Ride built its service delivery model around this population.

Our research on the minority populations indicates that our largest single group, Hispanics, accounts for 2.6% of the total population. While a small population, some in this group may require special accommodation for language. Lemhi Ride will offer all materials in Spanish as well as English, and employ a free translation service.

The vehicles will operate on a daily basis with the exception of Saturday and Sunday from 7:00 am to 7:00 pm to carry AMR rides and seniors. Vehicles are available after hours for community activities.

**5.2** How does your agency ensure that populations with limited English proficiency know about your services?

Information about Lemhi Ride is distributed in three main ways; 1) [www.lemhiride.com](http://www.lemhiride.com), 2) Printed materials, and 3) Through its staff. We will offer translated printed materials and a translation tool for the website, and will employ a free translation service for in-person or over-the-phone inquiries. The primary language we anticipate a need for is Spanish, while that need should be rather small.

**5.3** For each service you must include a detailed route map (s) and counties served, along with the following:

**5.3.1 Fixed Route**

# **Tammy L. Stringham**

615 Union Avenue  
Salmon, Idaho 83467  
208-756-3759

**Currently Position:** **Lemhi County Economic Development Association  
Executive Director**

**WORK EXPERIENCE:** **Lemhi County Economic Development Executive  
Director 8/2010 – Present  
Salmon, Idaho US**

Oversee all activities of the Lemhi County Economic Development Association (LCEDA). Duties Include:

## **Administration:**

- ☐ Personnel: Working within budget, determine proper staffing levels, develop position descriptions, hiring and supervision of all LCEDA staff.
- ☐ Represent LCEDA to Idaho Transportation Department, Department of Commerce and other funding organizations
- ☐ Board of Directors: Establish relationships, committees, roles and tasks for Board members; staff Executive Committee, Financial Committee and other committees, as required.
- ☐ Prepare annual report

## **Operations:**

- ☐ Budget: Approve, submit for funding, and defend budget, as developed by Director of Directors.
- ☐ Grants: Submit applications and administer a variety of Federal, State and Community grants to include:
  - o USDA Rural Development – Rural Business Enterprise Grant
  - o Idaho Transportation Department – Rural Community Transportation.
  - o Steele Reese Foundation.
- ☐ Arrange for annual financial audit
- ☐ Develops client and staff facility rules and regulations
- ☐ Provide oversight to the Salmon Valley Business & Innovation Center, Lemhi Ride and the Lemhi Education Project.
- ☐ Office functions: With Assistant Manager, develop sets of tasks, functions, and methods to accomplish routine office operations.

## **Outreach:**

- ☐ Provide support to local businesses, start-ups and recruitment efforts.
- ☐ Participate on various external Boards, Committees and Commissions as appropriate

## **Lost Rivers Economic Development 3/2007 – 8/2010 Mackay, Idaho US**

### **Tourism Manager**

Manage the daily activities of the Mackay Lost Rivers Economic Development office as the Tourism Manager. Duties included:

- ☐ Develop, implement and coordinate marketing programs for the Lost River Valley.
- ☐ Set and manage yearly tourism budget.
- ☐ Oversee local multi-agency tourism council.
- ☐ Coordinate a 5 county regional tourism council.
- ☐ Coordinate multi-agency recreational trails committee.
- ☐ Collaborate with the Idaho Department of Tourism.
- ☐ Manage the Peaks to Craters Scenic Byway and develop the corridor management plan.
- ☐ Represent the Salmon-Sawtooth Scenic Drive for the Top 10 Scenic Drives of the Northern Rockies marketing project.
- ☐ Write and manage grants as necessary to maintain and implement tourism related projects.
- ☐ Provide support to partners and community organizations with community development projects in the form of grants, technical support and resource identification.
- ☐ Train and supervise visitor center staff for local visitor centers and school to work high school students.
- ☐ Organize and direct tours for the public, media and VIP's in the Lost River Valley.
- ☐ Provide briefings to partner agencies and community organizations on tourism activities.
- ☐ Assist the Executive Director with the development and implementation of the Lost Rivers Leadership Academy.
- ☐ Provide assistance and resource identification to current business owners, entrepreneurs and start-up businesses.
- ☐ Maintain relationship with Department of Commerce to provide a network of resources and identify potential industries that are a good fit for the Lost River Valley.
- ☐ Provide customer service training for local businesses.
- ☐ Assist the Executive Director with bringing Business Education Classes to the Lost River Valley.
- ☐ Assist the Executive Director as necessary with all other aspects of Economic Development.

### **EDUCATION**

College of Southern Idaho  
Twin Falls, Idaho US  
Some college coursework completed  
12 Semester Hours

GPA: 3.5 out of 4.0  
Currently enrolled, General studies courses.

Oregon State University  
Corvallis, Oregon US  
Some college coursework completed  
4 Semester Hours  
GPA: 4.0 out of 4.0  
Developing partnerships and collaborations

Central Oregon Community College  
Bend, Oregon US  
Some college coursework completed  
12 Semester Hours  
GPA: 4.0 out of 4.0  
Writing and Criminal Justice classes

## REFERENCES

Alan Howell, Chairman  
Lemhi County Economic Development Assoc.  
208-756-7730

Professional

Bob Burroughs, Vice Chairman  
Lost Rivers Economic Development Assoc.  
208-589-2594

Professional

**Candace J. Forshay**  
**Phone: 307-710-7978**

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## **SUMMARY**

Accomplished professional, results-oriented with record of improving efficiency, productivity, and profitability. Outstanding interpersonal and motivational skills. Passionate about customer and employee satisfaction.

Leadership – Supervision  
Strategic Planning  
Project Development  
Market Analysis  
QuickBooks Pro 2010  
Contract Negotiations

Quality Control  
Process Improvement  
Proposal Development  
Problem Analysis & Resolution  
Microsoft Programs  
Maintaining Accurate Records

## **ACCOMPLISHMENTS**

- Supervised, monitored, implemented, motivated personnel to the successful completion of a commercial real estate remodel/renovation of a 29-unit motel project in excess of \$500K.
- Hired, managed, and directed the daily operations and work schedules for 12-man crew to facilitate on-time completion.
- Generated a 68% return customer rating and increased customer base through marketing and community outreach programs.
- Increased housekeeping standards/efficiency 25% by implementing a room inspection/cleaning process check-off sheet.
- Increased profit by 12% through material and labor cost management.

## **PROFESSIONAL EXPERIENCE**

**Operations Manager** *Lemhi Ride* 1-2015 to Current  
Conduct the daily operation of the transit system in Salmon, Idaho. Scheduling daily routes and rides. Write grants for funding. Maintain company files and employee records. Supervise 6 bus drivers. Submit billings to federal agencies. Sell advertising for buses.

**Bookkeeper** *HDHavens Accounting* 3-2013 to 10-31-14  
Process monthly general ledgers, prepare monthly financial statements, and reconcile bank statements, balance checkbooks, account receivable, accounts payable, and payroll for several local businesses. Report payroll filings for state and federal authorities.

**Account Billing Manager** *Saratoga Sun* 6-2011 to 11-2012  
Process weekly billing for newspaper advertising, invoicing customers, managing collections, processing payments.

**Accounting Manager** *Associated Tele-Networking, Inc* 9-2009 to 7-2010  
Managed the accounting department for a tele-networking company with revenues in excess of \$1 million.

Processed accounts receivable, accounts payable, and bi-weekly multi-state payroll and contractor payments.  
Reconciled bank, monthly sales, and company accounts in QuickBooks Pros 2010.  
Responsible for enrollment, deposits, distributions, and year end reconciliation of company 401K.  
Formulated monthly commission reports for monthly distributions, generate commission checks.  
Compiled monthly local, state, and federal payroll and sales tax returns.  
Processed / monitored expense reports and reconciliations of company credit cards.  
Recorded job costs / expenses, reported to project managers.  
Tracked, inventoried, invoiced incoming and outgoing warehouse shipments.  
Participated in weekly financial reviews – resolved issues.  
Maintained accurate company and employee files and records.  
Implemented step-by-step process for all accounting procedures.  
Trained my replacement.

**General Manager/Project Manager**      *Circle S Lodge*      *11-2006 to 6-2008*  
Analyzed and created bid proposals and negotiated contracts with subcontractors, suppliers, and corporate clients.  
Delegated and maintained the daily operation of the motel with 5 direct reports and numerous suppliers.  
Conducted daily toolbox meetings and performance reviews with employees and staff.  
Developed and executed construction schedules  
Oversaw maintenance and cleanliness of motel, grounds, and parking area for the 3 acre property.

**Property Manager/Remodeling Coordinator**      *Ronald Street Properties*      *4-2004 to 11-2006*  
Evaluated properties, identified and compiled needed repairs.  
Executed and negotiated contracts for repairs.  
Developed budgets, estimates, materials and job costing for repairs.  
Supervised and delegated responsibilities of laborers.  
Processed and initiated rental and eviction procedures and contracts.  
Responsible for rental collection, bank deposits and reconciliations.

**Office Manager/Bookkeeper**      *A-Courtesy Rent A Car, Inc.*      *4-1989 to 3-2004*  
Processed accounts receivable, accounts payable.  
Implemented cost saving measures to reduce insurance rates.  
Compiled local, state, and federal payroll taxes and reports returns to appropriate agencies.  
Participated in and performed successful audits of company records.  
Negotiated insurance claims and settlements.  
Generated monthly financial statements, reconciled bank/company accounts, billing and collections.  
Compiled state and federal corporate tax returns.  
Instructed training and delegated responsibilities to employees.

**Office/Project Manager, Estimator**      *D & K Drywall*      *3-1981 to 3-1989*  
Calculated and generated multi state weekly payrolls for 98 men.  
Facilitated and managed the accounting of a multi-state construction company with revenues of \$400K  
Formulated quantity take offs from building plans.  
Structured and prioritized operations.  
Analysis and resolution of company and employee issues.  
Monitored safety and attendance.  
Implemented an automated accounting system.  
Maintained and managed all company records and employee files.

**Karen M.  
Thompson-  
Clarke**

18 Ranchette Dr.  
Salmon, Id. 83467  
208-756-2881  
karenthompsonclarke@  
yahoo.com

**Objective**

To provide Clerical Services-Driving

**QUALIFICATIONS**

**15 Years as a Licensed Social Worker, Clerical Support, Driving Clients**

**Employment History**

**Facilitator/ Drug Court Treatment Groups**

12/03/2005 to Present Salmon Mental Health Clinic, Salmon, Id.

- Facilitate Treatment Groups
- Develop and maintain files and all related paperwork
- Complete Assessments/Service Plans

**Driver/ Clerical Support**

09/2005 to 10/2006 TLC Shuttle Service/Taxi

Drive Clients statewide

Maintain vehicles-Clerical support to Office Manager

**Psychosocial Rehabilitation Worker/Targeted Case Manager**

02/2001-10/2002—01/2006-09/2006 Lemhi Valley Social Services, Salmon, Id

- Provide PSR, TCM services to the Chronically Mentally Ill
- Complete Assessments/Service Plans
- Manage Clinic for Dr's visits for medication checks/updates

**Developmental Specialist/PSR Supervisor**

10/2002-10/2003 Salmon River Industries, Salmon, Id.

- Developed and Supervised Life Skills Program
- Developed and Supervised Psychosocial Rehabilitation Program

**Education**

1993-1998 Idaho State University, Pocatello, Id.

- Bachelor of Arts, Social Work Minor, emphasis on Sociology
- Licensed Social Worker—9/24/1998
- Continuing Education Units, 20 units per year since 1999

**Other Experience**

Dual Diagnosis Program Director/Family Recovery Center Foundation  
Idaho Falls, Id. 01/2000-02/2001

PSR/TCM Club Inc., Idaho Falls, Id. 05/1998-12/1999

**References**

References are available on request.



# John Rick McFrederick

104 Salmon Meadows

Salmon, ID 83467

(208)-206-6823

## Qualifications

- History free from drug or substance abuse and test negative for pre-employment and subsequent substance abuse test.
- Physically able to perform job related duties, including but not limited to helping passengers enter and leave the bus and load, tie-down, and unload passengers in wheelchairs, and help load and unload bikes.
- Have a Class A CDL Driver's License, Defensive Drivers course, First Aide, and CPR Certified.
- Able to hear sirens and horns for safety considerations, and normal conversational tones in order to communicate with customers, other staff members, and emergency personnel.
- Clean driving record with no accidents or traffic citations in 15 years of professional driving.

## Relevant Experience

- Drive in a safe, timely and responsible manner in all weather conditions.
- Maintained any required professional licenses.
- Drive the published bus schedule in accordance with the published times.
- Performed pre-trip and post-trip bus inspections.
- Maintained the bus in a clean and safe condition.
- Wore and maintained any clothes in a clean and professional manner with minimum wear and tear.
- Performed overtime or additional work, especially under emergency circumstances, as requested by employee's supervisor.
- Maintained a professional and courteous demeanor toward customers and assisted customers when and wherever needed.
- Maintained all required records in a complete and accurate manner.
- Performed other duties as requested.
- Have trained and supervised new drivers.
- Attended all required training and staff meetings.
- Always prompt when coming to work, trainings, or staff meetings.
- Acting site manager when manager is absent.
- Worked with AMR, DOT, and ADA to comply with all regulations.
- Work well with developmentally disabled clients.

## Work History

- July 2006-present Driver TRPTA Transportation, Idaho Falls, Id
- January 2003-July2006 Mechanic/Driver Cart Transportation, Idaho Falls, ID
- June 2001-January 2003 Construction Handyman McFixit, Meridian, ID
- December 1996-June2001 Driver/Salesman Bender Beverage, Salmon, ID

## Education

- High School Diploma
- Associates Degree in Law Enforcement - Idaho State University

## **Barbara A. Moore**

103 Williams Creek Road ♦ Salmon, Idaho 83467 ♦ (208) 756-3064

**Objective:** To secure a Driver position with Lemhi Ride

### **Summary of Qualifications:**

- ❖ 15-years of experience driving public transportation vehicles
- ❖ Hold a valid Idaho Class B Driver's license with passenger endorsement, First Aid/CPR/AED card and Medical card
- ❖ Understand and follow verbal or written instructions and correspondence
- ❖ Experience performing pre-trip and post trip inspections with proven ability to keep accurate records, write reports and track all necessary information
- ❖ Use mature, common sense approach when responding to customers and solving problems to ensure customer comfort and safety
- ❖ Physically fit and able to perform the duties required to do the job in all weather conditions
- ❖ Knowledgeable about policies, procedures, standards and laws for public transportation supported by personal commitment to follow and obey them
- ❖ Clear understanding of safety procedures, identification and reporting of unsafe conditions and demonstrated ability to operate equipment properly
- ❖ Possess strong work ethic; recognized for being a dedicated, reliable employee who accepts responsibility for personal actions and behavior
- ❖ Willing to work varied shifts as needed to serve customers

### **Relevant Work History:**

Targhee Regional Public Transportation Authority (TRPTA) July 2006 – Present  
Salmon and Idaho Falls, Idaho  
*Bus Driver/Office Manager/Dispatcher*

- ♦ Public transportation system which serves the Idaho Falls, Rexburg, Driggs and Salmon areas with demand response door-to-door service

Community Action Rural Transit System (C.A.R.T.) January 2000 – July 2006  
Salmon, Idaho (C.A.R.T. became TRPTA)  
*Driver*

- ♦ Public transportation system serving curb-to-curb service in Salmon

### **Certifications:**

Passenger Service and Safety (PASS) Certified Driver Program September 2014 – 2017  
Community Transportation Association and the University of Wisconsin Milwaukee School of Continuing Education

Advanced Driving Traffic Safety Seminar August 21, 2010  
Idaho National Laboratory Public Transportation Authority as prescribed by TRPTA

**Brooke Monroe**  
PO Box 59  
Carmen, ID 83462  
2089930961  
[davenportbrooke@gmail.com](mailto:davenportbrooke@gmail.com)

## Qualifications

- Experienced in data entry and record keeping
- Excellent communication and management skills.
- Proficient with computers, office programs and typing
- Outstanding organizational, multitasking, and problem-solving skills

## Work Experience

10/2014 – Present

Salmon School District  
Salmon, ID

*Substitute Bus Driver*

I inspect buses for safety and transport children to and from school or field trips. Within 1 month I earned my class B CDL and passed all my tests for the state and school with scores no less than 90%.

8/2014 – Present

Serendipity  
Salmon, ID

*Cashier/Floral Designer*

I am responsible for assisting customers (both in person and on the phone) taking orders, processing payments, filling and delivering orders as necessary. I worked my way into the floral department and became an accomplished florist within 2 weeks.

2010 – 2014

Driving Force Solutions  
Salmon, ID

*Manager*

I created a highly effective training program for call center agents which became sought after and implemented by our clients. My duties were to oversee the operations of the entire call center. I did all the hiring and kept all employee records. I shared the duty of firing when necessary with owner of the company. I oversaw and kept track of the performance of up to 50 agents and a management team including a supervisor, a quality control agent and 2 team leads. I evaluated all employees and gave disciplinary actions and performance improvement plans as necessary. I also had to manage the dialer throughout the day using a computer program called Vici. I utilized power point, Word, and Excel daily in this job.

2007 – 2010

Channel Blend  
Salmon, ID

*Supervisor*

I started this job as a customer service agent which involved making phone calls regarding DirecTV technician follow ups and/or making follow up calls regarding college education. Within a year I worked my way up to team lead which involved overseeing the call floor. I would assist agents with questions, take supervisor calls, and make sure the dialer functioned optimally. Within another year I became supervisor which meant I was responsible for all agent performance. I had to track and monitor each agent and discipline, motivate, and teach them as necessary to make sure they were completing their job duties as required.

2005 – 2007

*Customer Service/Cashier*

Fry's Food and Drug  
Mesa, AZ

I handled lottery and Western Union. I also handled all customer returns or complaints, answered phones, and checked out orders.

2003 – 2005

*Manager*

Best Value Inn  
Williams, AZ

I was responsible for overseeing every aspect of the motels operation. I made and tracked reservations, handled advertising and package tours, checked in/out guests. I was responsible for tracking and overseeing maids and their hours/pay. I used excel to daily log all financial transactions and track the entire motel's financial records for tax purposes.

## **Education**

1997 Linn-Benton Community College  
Pre-Veterinary Major – No Degree

Albany, OR

2005 Mesa Community College  
Biotechnology Major – No Degree

Mesa, AZ

## **References**

### **Professional:**

Katina Adams  
Owner: Serendipity  
Owner: Driving Force Solutions  
Manager: Channel Blend  
(208)303-0093

Mark Austin  
Bus Manager: Salmon School District  
(208)756-2405

Ed Davenport  
Owner: Best Value Inn  
(912)322-1155

### **Personal:**

Fredde Howarth  
Owner: Skin Sense  
(208) 940-2784  
[fjhowarth@gmail.com](mailto:fjhowarth@gmail.com)

Bruce McFarland  
Owner: Carmen Land and Livestock  
(208)940-0329

Krissy Lamont  
Training Coordinator: Idaho school Board  
(208) 993-0340

Debbey Rogers  
Teller: US Bank  
(208) 940-2130

**Katy Smith**  
**701 Neyman**  
**Salmon, Idaho 83467**  
**(208) 993-1931**

**Employment Objective:**

**Summary of Qualifications:**

- Excellent organizational skills and ability to do multiple tasks well
- Ability to take directions and follow through to see the job done correctly
- Reliable, resourceful, dependable, and adaptable
- Self-motivated; able to work independently without supervision
- Innovative; willing to learn new things; able to solve problems
- Excellent communication skills; work well with people
- Strong work ethic; Detail oriented; Enthusiastic; Positive
- Ability to give direction and assist in the learning process of new employees

**Employment History:**

04/10 to 07/14 **CMPO/CJPO/Probation Administrator** Lemhi County  
Salmon, ID

- Responsible for verification that court orders were followed by both juvenile and adult probationers
- Write accurate reports for the court including pre-sentence reports for juveniles, probation violations for both adults and juveniles, verify all information given in such reports is accurate and turned in to the court in a timely fashion
- Responsible for assisting probationers in addressing treatment needs and finding correct placement for individual needs
- Ability to work well with various agencies including law enforcement, treatment centers and courts to help benefit persons on probation and confirm community safety
- Supervise employees and report to commissioners of activities and needs of the probation office
- Report all grant information in a timely and efficient manner
- Verify budget request and spending of the probation officer

11/10 to 08/13 **Idaho Juvenile Justice Association Secretary** State Of Idaho

- Responsible for minutes of meetings
- Organize meetings and make agendas
- Keep and update records of board members
- Dispense all information to board members including meeting notes and conference changes.
- Organize and update By-laws and verify that they are followed
- Many various duties for conference included making all name tags, door tags and certificate for over 250 persons

- Compose, edit and publish quarterly Newsletter to be distributed state wide via website and e-mail
- Collect raffle items
- Keep supply list and supplies

04/07-04/10    **Probation Officer**    Lemhi County    Salmon, ID

- Responsible for verification that court orders were followed by both juvenile and adult probationers
- Write accurate reports for the court including pre-sentence reports for juveniles, probation violations for both adults and juveniles, verify all information given in such reports is accurate and turned in to the court in a timely fashion
- Responsible for assisting probationers in addressing treatment needs and finding correct placement for individual needs
- Ability to work well with various agencies including law enforcement, treatment centers and courts to help benefit persons on probation and confirm community safety

11/07 to 09/11 **EMT**    Lemhi County EMS    Salmon, ID

- Respond to emergency calls and provide patient care and transport to the emergency room to individuals in need
- Attend monthly business meetings and trainings and stay current on all certifications
- Required to work on ambulance at a minimum of 12 hours per month

*Although this was a voluntary position I took this responsibility very seriously. I was scheduled for the evening shift on Sunday's from 6:00 pm to 6:00 am. In 3 years I rarely missed a shift.*

05/03 to 04/07    **Jailer/Dispatcher**    Lemhi County Sheriff's Office    Salmon, ID

- Responsible for booking, releasing, & general care of juvenile & adult inmates
- Receive all phone calls and direct officers, ambulance, fire departments, and Search & Rescue personnel

04/96 to 05/03    **Shift Leader**    Harland Business Solutions    Milton, WA

- Edited and entered orders, packaged and shipped orders, operated turret and AB Dick Press
- Supervised other workers; organized work flow; facilitated resolution of employee conflicts
- Increased production by changing duties of employees and processes

1990 to 1991    **Cook/Waitress/Cashier**    A & W Restaurant    Salmon, ID

- Greeted customers and took orders
- Prepared and delivered food to customers
- Took money and made accurate change for food served

1989 to 1991	<b>Prep Cook/Cleaner</b>	<u>North Fork Store &amp; Cafe</u>	North Fork, ID
	<ul style="list-style-type: none"> <li>• Prepared food for cafe, washed dishes and bussed tables</li> <li>• Cleaned motel rooms and grounds</li> <li>• Worked flexible schedule</li> </ul>		

**Education:**

2011	<i>Misd. Probation Academy</i>	<u>Idaho POST Academy</u>	Meridian, ID
2009	<i>Juvenile Probation Academy</i>	<u>Idaho POST Academy</u>	Meridian, ID
2008	<i>EMT-Basic</i>	<u>Lemhi County EMS</u>	Salmon, ID
2007	<i>First Responder</i>	<u>Lemhi County EMS</u>	Salmon, ID
2004	<i>Adult Detention Academy</i>	<u>Idaho POST Academy</u>	Meridian, ID
1995	<i>Real Estate License</i>	<u>Coldwell Banker</u>	Tacoma, WA
1991	<i>Graduate</i>	<u>Salmon High School</u>	Salmon, ID

**References:**

<b>Curtis Cannon</b>	<i>Salmon P.D.</i>	Salmon, ID	<b>(208)303-0990</b>
<b>Mike Finch</b>	<i>Supervisor</i>	Milton, WA	<b>(253)927-0455</b>
<b>Joe Coldwell</b>	<i>Supervisor</i>	Milton, WA	<b>(253)927-0455</b>
<b>Lori Waters</b>	<i>Felony P.O.</i>	Salmon, ID	<b>(208)521-8581</b>
<b>John Jacovac</b>	<i>County Commissioner</i>	Salmon, ID	<b>(208)940-2024</b>
<b>Bob Cope</b>	<i>County Commissioner</i>	Salmon, ID	<b>(208)756-2124</b>
<b>Paul Meigio</b>	<i>Director</i>	Idaho Falls, ID	<b>(208)681-5649</b>
<b>Janet Nelson</b>	<i>Friend</i>	Salmon, ID	<b>(208)940-1572</b>
<b>Marsha Prestwich</b>	<i>Friend</i>	North Fork, ID	<b>(208)865-2512</b>
<b>Rebecca Gates</b>	<i>Friend</i>	Salmon, ID	<b>(208)993-0414</b>



## **Resume**

1 April 2010

David R. Meacham  
318 Williams Creek. Rd.  
Salmon Idaho 83467  
Email. Salmon.08@hotmail.com  
Home: 208- 756-1443  
Cell: 208-940-9179

### **Experience Summary:**

Biological Tech GS-04, Patternmaker WG14, Woodcrafter WG10, Carpenter WG9, USN Equipment Operator EO1. Construction man TSgt. USAF. Welder, block layer, cabinet builder, Truck driver, Oilfield Roustabout, General Contractor, Self-employed farmer. Dairyman,. Security officer GS-5. Freight loader WG-5. Butcher.

### **Experience:**

Supervisor: Diane Schuldt, Lead Technician John Miller, Data/biologist Abbie Gungloff

May 2009 to Nov. 2009 I worked as a Biological Technician for the Forest Service GS-4 Salmon Id. I am experienced in the following:

- \* Use of spraying equipment and herbicides for the control of noxious weeds, and biological and physical control of weeds and their monitoring.
- \* Current Idaho state Applicator license for herbicides.
- \* Use of chainsaws, atv's with boom sprayers and hand sprayers, operated and calibrated computer ran spray truck.
- \* Knowledge and use of different surfactants, adjuvant and herbicides and under what condition and application rates they are used.
- \* Knowledge of required reports to the state for professional application of herbicides.
- \* Identification of Noxious weeds in their different growth stages.
- \* Knowledge of some herbicide, adjuvant, surfactant, cocktail mixtures for weed control.
- \* Mixed large and small quantities of herbicide for spraying in backpacks to spray trucks.
- \* Use of GPS system for location of sites sprayed, infestations and biological releases.
- \* Monitored and recorded sites with biological releases and collected more specific bugs for the control of weeds.
- \* Inventoried storage sites and updated paper work.
- \* Maintained ATV 's for spraying along with backpacks, spray truck, vehicles and equipment.
- \* Clean up of equipment storage facilities, vehicles and trailers along with the empty containers of pesticides.
- \* Operated ATV's and manual transmission 4X4 vehicles in steep terrain under adverse conditions.
- \* Hiked steep terrain with equipment to remote sites and stayed till the job was done.
- \* Operated a raft loaded with supplies and food down the Salmon River.
- \* 2009 outdoor safety and first aid certificate
- \* Camped out several nights in remote locations while spraying weeds.
- \* Worked with land owners on the control of noxious weeds and their application of pesticides.
- \* Certified safety course on operation of ATV's with tanks.
- \* Knowledge of Chemical First Aide and proper safety considerations, and environmental considerations for the chemicals used.

Resume

02/21/2015

David R. Meacham

318Williams Creek Rd.

Salmon Id. 83467

Email: Salmon.08@hotmail.com

Home: 208-756-1443

Cell: 208-940-9179

Experience Summary:

Retail Sales Ace Hardware, Lumber Manager Mildon Home Center,

Experience: 03/2011-02/2013 Retail Sales

Worked at Haveman Hardware in the Sale of Hardware, plumbing supplies, electrical, lighting, pumps, ect. Greeted Customers and helped them decide which product was best suited for their project and what was available in the store or what I could order for them. Knowledge of application of product and their uses. Customer relations and follow through on order was needed.

Receive freight every Wed. stocked and inventoried items. Sent in Requests for Items to be ordered, operated fork lift to unload truck. Cut Keys for customers. Cut and threaded Pipe up to 4".

Experience: 02/13-07/14 Lumber Manager

Worked at Mildon Home Center 1216 Shoupe St.

Setup and modify racking/display fixtures in the Store during the initial set up. Received Material and stocked items in the lumber section. Ordered replacement items, special orders, new stock, windows, door lumber, concrete products, roofing products ect.

Worked with Contractors to setup accounts for them, groomed each one to make sure their supply needs were met and on time. Answered questions on material specifications and application. Worked with suppliers on new items and damaged goods. Set up delivery orders and helped pull items. Worked with store manager to help keep things organized and displayed for sales. Did retail sales on Cash registers and opened or closed the store. Took care of locking up cash and the store. Responsible for small fastener hardware and their stocking/ordering. Reviewed sales and recommended price on items. Set up store displays, deliveries, banners, and decorations. Responsible for overall profit margin on lumber products and how to increase the volume that was needed to operate the store.

At Ace Hardware we worked as a team to help customers in their purchases and to make sure their concerns were dealt with to their satisfaction. Salesman Knowledge of products, honesty to customers, and follow up where high priorities at Ace.

## **Resume**

12/06/2008

David R. Meacham  
318 Williams Crk. Rd.  
Salmon Idaho 83467  
Email. Salmon.08@hotmail.com  
Home: 756-1443  
Cell: 940-9079

### **Experience Summary:**

Patternmaker WG14, Woodcrafter WG10, Carpenter WG9, USN Equipment Operator EO1, Construction man TSgt. USAF. Welder, block layer, cabinet builder, Truck driver, Oilfield Roustabout General Contractor. Self-employed farmer. Dairyman,.

### **Experience:.**

Feb 1984 to Oct 2007, Employed at HAFB Ut. Structural Carpenter to advancement of Patternmaker in 4000 Series Jobs. Use of wood working tools, end mills, lathes, paint spraying equipment, Precision measuring devices, Shrink rulers, foundry tools. Mfg. of interior walls, furniture, cabinets, Molds, Dies, Patterns, Form Blocks, Anodes, Drill Blankets in the repair and mfg. of parts for Aircraft. Supervision of 2 to 4 other employees in the construction of items. 40 hrs wk. Supervisor: Scott Peterson 801-777-2379

May 2000 to July 2005 USAF Reserves. HAFB UT. Construction Man TSgt. General Construction for carpentry, masonry, concrete, sheet metal, welding, and painting. General construction of stick, block, brick, concrete, steel structures. Knowledge of building codes for the AF. Write up bid for manpower and material, Write up safety guidelines on construction of Jobs. . Supervisor MSgt. Dow 801-777-6909

June 1987 to May 2000 USN Reserves. Ogden Ut. Equipment Operator EO-1 Experience on Frontend Loaders, Graders, Backhoes, Hydrohoes, Skidloaders, Scrapers, Dozers, Cranes, Forklifts, Tractor trailer driver, boom trucks. Supervision and training of 2 to 15 other reservists for construction of runways, structures, roads, excavation, equipment/material/ personnel transportation and warfare duties and responsibilities. Platoon leader for the equipment operators. Kept records in the computer on 20 men for their training and school requirements. Evaluated each person and counseled them for their advancement requirements. Supervisor Chief Green.

Oct 1980 to Present. Self-employed farmer/rancher: Use of tractors and farm equipment for pasture land, row crops and fruit trees. Use of hand held, backpack, atv mounted, tractor mounted, trailer type sprayers. Knowledge of weight and volume scales for calibration of mixtures of herbicides, insecticides and pesticides. The use of propane burners for weed control. The use of hand and mechanical equipment for reseeding of land. Able to identify the most common invasive agricultural weeds.

1979 to Present: Self-employed handyman/remodel contractor. Build and repair residential structures, cabinets, furniture. Submit bids on cost/material and manpower per job. Maintenance of power tools, hand tools, automobiles and small engines. Rewired home and brought it up to code from the main junction box out.

June 1970 to Feb 1972 Hired Hand at Dairy Farm. Kieth Blanch Dairy, Plain City Ut. Assisted in the milking of 200 head of cows. Helped in the operation of planting, spraying, and harvesting of row crops. and hay for feeding the cattle. Used pull type trailer mounted and 3point hitch sprayers in the control of invasive weeds along ditch banks and in the crops. Mixed solutions for the control of weeds, fungus, and insects.

Formal Education: 2 yr college Weber State University 1975-78. Hazardous Site Manager Assistant. HAFB. Equipment Operator USN, Construction man USAF, Shop Safety at HAFB. Civil Engineer Management Craftsman Course certification 08/06/2004

Awards: Performance Awards and Letters of appreciation while working for the Air Force. Was given a cash award numerous times in conjunction with the outstanding performance awards.

Specialized Training: Finish Carpentry, Finish Concrete, Construction man Course 6 Supervision. Framing. OJT equipment operator. Blueprint reading, Engineer drafting introduction. Currently CDL Class A License, Idaho. with tanker endorsement. USN Equipment Operator School.

**5.3.1.1** Applicant must include start/end time and days of the week you provide service.

Section 5.3.1.1 is not applicable as we do not provide fixed route service.

**5.3.1.2** Applicant must include stops and times.

Section 5.3.1.2 is not applicable as we do not provide fixed route service.

### **5.3.2 Deviated Fixed Route**

**5.3.2.1** Applicant must describe service: *example* how far outside of the Fixed Route do you deviate? Do you require advanced notice etc?

Section 5.3.2.1 is not applicable as we do not provide deviated fixed route service.

**5.3.2.2** Applicant must include start/end time and days of the week you provide service.

Section 5.3.2.2 is not applicable as we do not provide deviated fixed route service.

### **5.3.3 Paratransit**

**5.3.3.1** Applicant must include start/end time and days of the week you provide this service.

Section 5.3.3.1 does not apply as paratransit is a requirement of fixed-route services.

Section 5.3.3.1 does not apply as paratransit is a requirement of fixed-route services.

### **5.3.4 Demand Response**

**5.3.4.1** Applicant must include all requirements by the customer to schedule Demand Response.

Section 5.3.4.1 does not apply.

**5.3.4.2** Applicant must include start/end and days of the week you provide this service.

Hours of operation are 7 am to 7 pm, Monday thru Friday, and dispatch office hours from 8 am to 5pm.

### **5.3.5 Commuter Service**

**5.3.5.1** Applicant must explain service (s) including start time (s) and where the routes go and when they return.

Section 5.3.5.1 does not apply as Lemhi Ride will not provide commuter service.

### **5.3.6.1 Intercity Feeder Service**

**5.3.6.1** Applicant must describe how they meet the Intercity Feeder Service.

Lemhi Ride will provide a route from Salmon to Idaho Falls and will make a meaningful connection with the national airport network and Greyhound Bus terminal allowing access to national ground network.

### **5.3.7. (5310 Only) Acquisition of Service (Purchase of Service)**

**5.3.7.1** Applicant must describe how you offer Acquisition of Service.

Section 5.3.7.1 does not apply as Lemhi Ride is not applying for purchase of service under 5310.

**5.3.7.2** Applicant must describe who the customers you offer service to are.

Section 5.3.7.2 does not apply as Lemhi Ride is not applying for purchase of service under 5310.

### **5.4 What efforts does your organization make to promote services; increase ridership?**

Lemhi Ride currently markets using newspaper, radio, flyers, website, and group presentations throughout Lemhi County. We meet with directors of service organizations, company managers, and business owners to market existing services, find unmet needs, and seek to accommodate those if possible.

Demand-response services are often difficult to price in a way that encourages multiple ride purchases, like a monthly pass would on a fixed-route service. We do offer a discounted "punch card" to encourage more ridership in a similar way. A rider may purchase "punches" on a card good for multiple boarding's at a 10% discount.

**5.5** ITD-PT will have deliverables, milestones and due dates. Please describe how you will meet each requirement listed below (personnel, proposed time line, methodologies to be used etc.).

As a program of the Lemhi County Economic Development Association, Lemhi Ride has access to significant management expertise and resources. We will be able to develop processes to meet agreed upon deliverables, document milestone achievement, and deliver by mutually agreed upon dates.

**5.5.1** Describe how you will coordinate and collect data for all transit services you provide such as: ridership, miles, and assets etc. to include contract and location information and how you plan to keep data up-to-date?

Our organization uses a daily log sheet that captures rider names, beginning mileage, ending mileage, pickup time and drop time, with categories tallying General Public, Student, Disabled, Disabled Wheelchair, Senior, Senior Disabled, Senior Wheelchair, and Attendants. This data is collected daily and formatted on a worksheet monthly. The Lemhi Ride Director manages the data collection process as this data is key not only to ITD's grant management, but Lemhi Ride's internal performance management and improvement process.

**5.5.2** If your organization offers Paratransit or Demand response, describe how you will track data to meet: *Compliance reports. Each recipient shall keep on file all complaints of noncompliance received. A record of all such complaints, which may be in summary form, shall be kept for five years. Each recipient shall keep such other records and submit to the responsible Departmental official or his/her designee timely, complete and accurate compliance reports at such times, and in such form, and containing such information as the responsible Department official may prescribe. In the case in which a primary*

*recipient extends Federal financial assistance to any other recipient, the other recipient shall also submit compliance reports to the primary recipient so as to enable the primary recipient to prepare its report.*

Each complaint is logged and solutions determined are on file in the operations office. Complaints are investigated and tracked to resolution by a committee of the LCEDA board of Directors.

On the daily log sheet we capture all required information to submit to any agency that requires statistics of the services provided.

**6. How will, or does, your organization participate in the coordinated public transit and human services transportation planning efforts in your district(s)?**

Lemhi Ride is a product of coordinated community planning through the I-way process. We have participated in all LMMN meetings, as well as City, County, District 6 Area Agency on Aging, and other meetings. Through extensive community input, planning, involvement, and support, Lemhi Ride was created as a replacement to existing transit operations that were not meeting the community needs. TRTPA's services were built around AMR, with over 85% of their ridership being booked through them. It was the community that determined that this level of service was in fact not 'public transit', and FTA resources were being used to subsidize Medicaid NEMT transportation. Lemhi Ride heard the community input, coordinated with DD agencies, seniors, and other user groups to design a system that was capable of handling both general public transit and NEMT mobility needs. Lemhi Ride will continue to participate in all local planning efforts, and has established a community-led board to advise and represent a wide variety of constituent groups.

**7. Identification of Risks and Constraints – Based on the Scope of Work detailed in this application, identify any risks or constraints that you need to address prior to or during the performance of the application's scope of work; as well as description of how you will address each one.**

As with all public transit, one of the inherent risks associated with our operation is continued grant funding. This service would not be able to operate without FTA funding and the local match received to support it. Lemhi Ride strives to maximize our farebox return, however, even in a best-case scenario, 70% of the operating costs will need to be subsidized through grants and match fundraising efforts.

**8. Applicant's Cost Proposal – Cost will be evaluated by the cost model that offers ITD-PT the best possible value over the term of the Funding Agreement.**

- Applicant must use the format established in Appendix B-5310 and Appendix B-5311 and B-5311 Intercity Feeder Service to respond to the cost of this application.
- Applicant must provide a fully-burdened rate which includes but not limited to, all operating, and personnel expenses, such as overhead, salaries, supplies, travel

that may be covered by RTAP etc. Also review SMP for allowable travel and allowable expenses.

See attached wage worksheet, for each administrator, manager, drivers and the mechanics

**9. Applicant's Match** – ITD-PT understands that match letters are difficult at best to collect, so ITD-PT will be asking 6 months before the Funding Agreement goes into effect for the awarded applicants (Sub recipient) to provide match commitment letter(s) (April 1 through 30, 2016). For the purpose of this application list the providers who potentially will supply match and the plan of how you will have enough match letters and estimated amounts for the funding application that will start October 1, 2016 – September 30, 2018

Grant from EICAP each July, Medicaid Contract, Advertising on buses, City of Salmon, and Lemhi County, and sales from old vehicles in our fleet.



## Public Transportation

PO Box 7129, Boise, Idaho 83707  
(208) 334-8984 or (800) 527-7985

Appendix B - 5311 Intercity

### October 1, 2016 - September 30, 2018 Estimated Budget

Sub-Recipient Name	LEMHI RIDE
Address:	803 MONROE STREET
City, State, Zip Code	SALMON, IDAHO 83467
Phone:	208-756-1875
Email:	DIRECTOR@LEEDA.NET
Website:	LEMHI RIDE.COM
Vendor #	
Agreement #	
Estimated Total Budget	\$ -
Scope of Work	
Lemhi Ride to provide an intercity trip weekly to Idaho Falls from Salmon	

Budget Category	Federal	Local Match	Total Amount
Administration (Phase AN) (80/20)	\$ 1556 -	\$ 389 -	\$ 1945. -
Operating (Phase OP) (57.5/42.5)	\$ 10378 -	\$ 7672 -	\$ 18050. -
Preventative Maintenance (Phase PM) (92/8)	\$ 8258 -	\$ 197 -	\$ 8455. -
Mobility Management (Phase MM) (92/8)	\$ -	\$ -	\$ -
Capital (Phase CP) (92/8)		\$ -	\$ -
TOTALS \$ 14192 - \$ 8258 - \$ 22,450 -			